

AGENDA

**REGULAR MEETING OF THE BOARD
OF THE SAUSALITO-MARIN CITY SANITARY DISTRICT
COUNTY OF MARIN, STATE OF CALIFORNIA**

**SAUSALITO CITY COUNCIL CHAMBERS
420 LITHO STREET
SAUSALITO, CALIFORNIA 94965**

**DATE: December 9, 2013
7:00 P.M.**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Rebecca Vaughn, Office Manager/District Secretary at (415) 332-0244. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting and service.

In conformance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and its distribution less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

**I. REGULAR MEETING ROLL CALL: ARNOTT, BEERS, GERGUS, RHEINER,
RING**

II. TCSD AND CITY OF SAUSALITO REPORTS

III. CONSENT CALENDAR

MOTION: A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 4, 2013.
(The Board will be asked to approve minutes of the noted meeting)

MOTION: B. APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETINGS OF NOVEMBER 21, 2013
(The Board will be asked to approve minutes of the noted meeting)

MOTION: C. ACCEPTANCE OF THE MINUTES OF THE FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING OF NOVEMBER 18, 2013
(The Board will be asked to accept minutes of the noted meeting)

MOTION: D. ACCEPTANCE OF THE MINUTES OF THE FINANCE, INSURANCE AND BUDGET COMMITTEE MEETING OF DECEMBER 3, 2013
(The Board will be asked to accept minutes of the noted meeting)

MOTION: E. APPROVAL OF BILLS AND EXPENDITURES
(The Board will be asked to ratify the bills and expenditures)

IV. GENERAL PUBLIC

(Members of the public are invited to address the Board concerning topics which are not listed on the Agenda. [If an item is agendaized, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from taking action on or engaging in extended deliberations concerning items of business, which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be agendaized for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.)

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

MOTION: A. RESOLUTION NO. 992 - A RESOLUTION RECOGNIZING THE SERVICE OF RAYMOND G. GERGUS TO THE SAUSALITO-MARIN CITY SANITARY DISTRICT AND TO THE RESIDENTS OF THE CITY OF SAUSALITO AND OF THE COMMUNITIES OF MARIN CITY AND TAMALPAIS VALLEY
(The Board will be asked to adopt the Resolution)

MOTION: B. 2013 SMCS D ELECTION RESULTS AND OATH OF OFFICE FOR INCUMBENT BOARD MEMBERS ANN ARNOTT AND DAN RHEINER AND INCOMING BOARD MEMBER JAMES DELANO
(The Board will be asked to authorize execution of the agreement)

MOTION: C. 2014 SELECTION OF OFFICERS AND COMMITTEE MEMBERS
(The Board will be asked to select officers and approve committee member assignments)

MOTION: D. ACCEPTANCE OF THE FISCAL YEAR 2012/13 AUDIT REPORT FINANCIAL STATEMENTS
(The Board will be asked to accept the fiscal year 2012/13 audit report)

MOTION: E. RESOLUTION NO. 993 – AGREEMENT AND ELECTION TO PREFUND EMPLOYEE RETIREMENT HEALTH CARE BENEFITS THROUGH CALPERS
(The Board will be asked to adopt the Resolution and associated documents)

MOTION: F. CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) WINTER CONFERENCE AT INDIAN WELLS JANUARY 15 TO 17, 2014 - AUTHORIZE THE ATTENDANCE OF THE BOARD OF DIRECTORS AND GENERAL MANAGER
(The Board will be asked to authorize Directors and General Manager attendance at the meeting)

INFORMATIONAL: G. SEWER SERVICE CHARGE RATE STUDY - REPORT ON THE SMALL GROUP SPECIAL BOARD MEETINGS HELD ON NOVEMBER 21, 2013
(The Board will be provided with a meeting summary)

INFORMATIONAL: H. MAIN STREET SEWER PUMP STATION REHABILITATION PROJECT - REPORT ON PROJECT COMPLETION
(The Board will be provided with a project update)

VII. STAFF REPORTS

- A. Manager's Report
(Please see the Agenda Report for detailed information)
1. Plant and collection system performance
 2. Operation and maintenance
 3. Safety program
 4. EEOC/Harassment report
 5. Odor report
 6. Project reports
 - a. 2014 Strategic and Long-Range Planning.
 - b. Update on the NPS Easement agreement renewal for the District's wastewater treatment facility.
 - c. Update on the auction by InterSchola of the 350 HP portable engine driven pump.
 - d. Status of Alta Mira Sewer Charge Evaluation.
 - e. City of Sausalito coordination.
 - f. Information on TCSD Reconciliation for fiscal years 2011/12 and 2012/13.
 - g. Update of the Headworks, Primary and Secondary Improvements project.

- B. District Secretary/Office Manager Report
 - 1. Operator in Training recruitment.
 - 2. Status of two (2) Internship positions

- C. Finances
 - 1. LAIF - Investment of Reserve Funds.
 - 2. Operating Fund Financial Report.
 - 3. Capital Job Cost Report.

VIII. BOARD OF DIRECTORS

IX. ADJOURNMENT

The next Regular meeting is to be held on January 6, 2014 at 7:00 pm, City Council Chambers, 420 Litho Street, Sausalito, California.

X. INFORMATIONAL

- 1. California's fiscal outlook – Executive Summary, November 2013 report by Mac Taylor, Legislative Analyst Office.

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear.