

AGENDA

**REGULAR MEETING OF THE BOARD
OF THE SAUSALITO-MARIN CITY SANITARY DISTRICT
COUNTY OF MARIN, STATE OF CALIFORNIA**

**SAUSALITO CITY COUNCIL CHAMBERS
420 LITHO STREET
SAUSALITO, CALIFORNIA 94965**

**DATE: February 4, 2013
7:30 P.M.**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Rebecca Vaughn, Office Manager/District Secretary at (415) 332-0244. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting and service.

In conformance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and its distribution less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

**I. REGULAR MEETING ROLL CALL: ARNOTT, BEERS, GERGUS,
RHEINER, RING**

II. TCSD AND CITY OF SAUSALITO REPORTS

III. CONSENT CALENDAR

MOTION: A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 7, 2013.

(The Board will be asked to approve minutes of the noted meeting)

MOTION: B. APPROVAL OF MINUTES OF THE PERSONNEL COMMITTEE MEETING OF JANUARY 17, 2013.

(The Board will be asked to approve minutes of the noted meeting)

MOTION: C. APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF JANUARY 30, 2013.

(The Board will be asked to approve minutes of the noted meeting)

MOTION: D. APPROVAL OF BILLS AND EXPENDITURES
(The Board will be asked to ratify the bills and expenditures)

IV. GENERAL PUBLIC

(Members of the public are invited to address the Board concerning topics which are not listed on the Agenda. [If an item is agendaized, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from taking action on or engaging in extended deliberations concerning items of business, which are not on the Agenda.

Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be agendaized for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.)

V. UNFINISHED BUSINESS

A. CONSIDER APPROVAL OF AN AMENDMENT TO THE DISTRICT LODGING AGREEMENT WITH OMAR AND SILVIA ARIAS-MONTEZ RELATED TO RESIDENT OPERATOR DUTIES FOR 24-HOUR EMERGENCY AND ALARM RESPONSE SERVICES AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT AMENDMENT.

(The Board will be asked to authorize the General Manager to execute the Agreement Amendment)

VI. NEW BUSINESS

- INFO/MOTION:** A. ADOPT RESOLUTION NO. 976, A RESOLUTION RECOGNIZING THE SERVICE OF ROBERT A. SIMMONS TO THE SAUSALITO-MARIN CITY SANITARY DISTRICT (The Board will be asked to adopt the resolution)
- INFO/MOTION:** B. MARIN CITY COMMUNITY DEVELOPMENT CORPORATION PARTNERSHIP PROJECT – PROJECT COMPETION REPORT
(The Board will be asked to accept and file the project completion report)
- INFO/MOTION:** C. LOCUST STREET PUMP STATION IMPROVEMENTS PROJECT – AUTHORIZE THE GENERAL MANAGER TO EXECUTE AMENDMENT #4 TO THE AGREEMENT WITH NUTE ENGINEERING AMENDING THE SCOPE AND SERVICE AND CONTRACT COST CEILING TO INCLUDE GENERATION OF RECORD DRAWINGS, NEXGEN ASSESET MANAGEMENT INPUT AND FOR ENGINEERING SERVICES COMPLETED DURING CONSTRUCTION
(The Board will be asked to authorize the General Manager's execution of the agreement)
- INFO/MOTION:** D. ADOPT RESOLUTION NO. 974, AMENDING RESOLUTION NO. 963, A RESOLUTION ESTABLISHING NEW JOB TITLES, JOB DESCRIPTIONS, SALARIES AND BENEFITS FOR DISTRICT UNREPRESENTED EMPLOYEES
(The Board will be asked to adopt the resolution)
- INFO/MOTION:** E. ADOPT RESOLUTION NO. 975, AMENDING RESOLUTION NO. 964, A RESOLUTION ESTABLISHING SALARIES AND BENEFITS FOR DISTRICT MANAGEMENT EMPLOYEES
(The Board will be asked to adopt the resolution)
- INFO/MOTION:** F. SEWER RATE STRUCTURE STUDY – DISCUSSION OF INPUT RECEIVED FROM THE JANUARY 30, 2013 PUBLIC MEETING AND ALTERNATIVE SEWER RATE STRUCTURES UNDER CONSIDERATION
(The Board will be provided a presentation on the matter and asked to provide staff direction)

VII. STAFF REPORTS

- A. Manager's Report
(Please see the Agenda Report for detailed information)
1. Plant and collection system performance
 2. Operation and maintenance
 3. Safety program
 4. EEOC/Harassment report
 5. Odor report
 6. Project reports
 - a. Report on the status of the Bay Area Biosolids to Energy Coalition project.
 - b. Report on the Status of the Beach Force Main Abandonment project
 - c. Report on the January 31, 2013 Headwork's, Primary and Secondary Improvements project environmental assessment review meeting with the National Park Service.
- B. District Secretary/Office Manager Report
1. Announcement of Board Planning Retreat scheduled for February 12, 2013.
 2. Report on staff attendance of the CALPers California Employees Retirement Benefit Trust seminar.
 3. Submittal of Form 700 disclosure forms.
 4. 2013 Board Officer and Committee Listing

- C. Finances
 - 1. LAIF - Investment of Reserve Funds
 - 2. Operating Fund Financial Report
 - 3. Capital Job Cost Report

VIII. BOARD OF DIRECTORS

IX. ADJOURNMENT

X. INFORMATIONAL

None

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear.