

AGENDA

**REGULAR MEETING OF THE BOARD
OF THE SAUSALITO-MARIN CITY SANITARY DISTRICT
COUNTY OF MARIN, STATE OF CALIFORNIA**

**SAUSALITO CITY COUNCIL CHAMBERS
420 LITHO STREET
SAUSALITO, CALIFORNIA 94965**

**DATE: January 3, 2011
7:30 P.M.**

I. ROLL CALL: Arnott, Beers, Gergus, Ring, Wohlschlaeger

II. TCSD AND CITY OF SAUSALITO REPORTS

III. CONSENT CALENDAR

MOTION: A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 6, 2010

(The Board will be asked to approve minutes of the noted meeting)

MOTION: B. APPROVAL OF BILLS AND EXPENDITURES

(The Board will be asked to ratify the bills and expenditures)

IV. GENERAL PUBLIC

(Members of the public are invited to address the Board concerning topics which are not listed on the Agenda. [If an item is agendized, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from taking action on or engaging in extended deliberations concerning items of business, which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be agendized for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.)

V. UNFINISHED BUSINESS - NONE

VI. NEW BUSINESS

INFO/MOTION A. SELECTION OF OFFICERS AND COMMITTEE MEMBERS
(The Board will be asked to select officers and make committee member assignments.)

INFO/MOTION: B. ACCEPTANCE OF THE FY 2009/10 FINANCIAL STATEMENTS
(The Board will be asked to accept the auditor's report.)

INFO/MOTION: C. CONSIDER ADOPTION OF PUBLIC CONDUCT POLICY
(The Board will be asked to adopt the policy.)

INFO/MOTION: D. PUMP STATION RELIABILITY IMPROVEMENTS PROJECT,
AUTHORIZE EXECUTION OF AMENDMENT NO. 2 TO THE
PROFESSIONAL SERVICES AGREEMENT WITH CAROLLO
ENGINEERS TO PROVIDE SUPPORT SERVICES DURING
CONSTRUCTION AND ADDITIONAL DESIGN SERVICES
(The Board will be asked to authorize execution of the amendment.)

INFORMATIONAL E. SWRCB PROPOSED SWRCB TOXICITY POLICY AND NEW EFFLUENT
LIMITS AND MONITORING AND REPORTING REQUIRMENTS FOR
POLYCHLORINATED BIPHENYLS (PCB's)
(The Board will be presented a report from the Laboratory Director on the matter.)

- INFO/MOTION:** F. CONSIDER APPROVAL OF REVISED JOB DESCRIPTION FOR LEAD OPERATOR CLASSIFICATION
(The Board will be asked to approve the job description.)
- MOTION:** G. CASA MID-YEAR CONFERENCE, JANUARY 12-14, 2010 – DESERT SPRINGS JW MARRIOT, PALM DESERT, CA
(The Board will be asked to authorize attendance for any Director wishing to attend the conference.)
- MOTION:** H. BACWA ANNUAL MEMBER MEETING, JANUARY 27, 2010, BOY SCOUTS FACILITY, 1001 DAVIS ST, SAN LEANDRO, CA
(The Board will be asked to authorize attendance for any Director wishing to attend the meeting.)

STAFF REPORTS

- A. General Manager
(The Manager will report on the following items)
1. Plant Operations
 2. Safety Program
 3. EEO Report/Harassment Report
 4. Odor Report
 5. Sewage Spill Reduction Action Plan, Volume 3 dated October 15, 2010 – EPA/RWQCB Approval
 6. Arc Flash Analysis, Labeling and Report – Martin Technical
 7. Locust Street Pump Station Improvements – State Revolving Loan Fund Financing Application
 8. Promotion of Vince Pasquini to Lead Operator
 9. Plant Superintendent Recruitment – Status Report
- B. Board Secretary/Office Manager
1. State Controller’s Report regarding compensation information of special district staff and board members.
- C. Accountant
1. LAIF - Investment of Reserve Funds
 2. Monthly Financial Report

VII. BOARD OF DIRECTORS

VIII. ADJOURNMENT

INFORMATIONAL

1. SMCSO Self-Monitoring Report for November 2010, including Technical Memorandum from RMC Water and Environment dated December 29, 2010 regarding Analysis of Non-Dechlorinated Final Effluent Discharge
2. Letter from Californians Aware regarding Notice of Strict Enforcement Concerning Certain Common Brown Act Violations dated November 29, 2010.
3. CASA News from the Capital dated December 6, 2010, Legislature Welcomes new Members, then Adjourns.
4. BACWA Bulletin dated December 2010

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear.