

AGENDA

**REGULAR MEETING OF THE BOARD
OF THE SAUSALITO-MARIN CITY SANITARY DISTRICT
COUNTY OF MARIN, STATE OF CALIFORNIA**

**SAUSALITO CITY COUNCIL CHAMBERS
420 LITHO STREET
SAUSALITO, CALIFORNIA 94965**

**DATE: March 7, 2011
7:30 P.M.**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Joyce Krueger, District Secretary at (415) 332-0244. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting and service.

In conformance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and its distribution less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

I. ROLL CALL: Arnott, Beers, Gergus, Ring, Wohlschlaeger

II. TCSD AND CITY OF SAUSALITO REPORTS

III. CONSENT CALENDAR

MOTION: A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 7, 2011

(The Board will be asked to approve minutes of the noted meeting)

MOTION: B. APPROVAL OF MINUTES OF THE CAPITAL AND CONSTRUCTION COMMITTEE MEETING OF FEBRUARY 22, 2011

(The Board will be asked to approve minutes of the noted meeting)

MOTION: C. APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF MARCH 1, 2011

(The Board will be asked to approve minutes of the noted meeting)

MOTION: D. APPROVAL OF MINUTES OF THE PERSONNEL COMMITTEE MEETING OF MARCH 02, 2011

(The Board will be asked to approve minutes of the noted meeting)

MOTION: E. APPROVAL OF BILLS AND EXPENDITURES

(The Board will be asked to ratify the bills and expenditures)

IV. GENERAL PUBLIC

(Members of the public are invited to address the Board concerning topics which are not listed on the Agenda. [If an item is agendaized, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from taking action on or engaging in extended deliberations concerning items of business, which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be agendaized for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.)

V. UNFINISHED BUSINESS

- INFO/MOTION:** A. CONDUCT PUBLIC HEARING TO RECEIVE COMMENTS REGARDING THE SPECIFICATION OF MATERIAL, PRODUCT, THING OR SERVICE NEED BE DESIGNATED BY A SPECIFIC BRAND OR TRADE NAME IN THE SPECIFICATIONS FOR BIDS RELATED TO THE LOCUST STREET PUMP STATION IMPROVEMENT PROJECT AND FUTURE PROJECTS.
(The Board will be asked to adopt the policy.)
- MOTION:** B. ADOPT RESOLUTION NO. 944 FINDING THAT CERTAIN MATERIAL, PRODUCT, THING OR SERVICE NEED BE DESIGNATED BY A SPECIFIC BRAND OR TRADE NAME IN THE SPECIFICATIONS FOR BIDS RELATED TO THE LOCUST STREET PUMP STATION IMPROVEMENT PROJECT AND SIMILAR FUTURE PROJECTS

VI. NEW BUSINESS

- INFO/MOTION:** A. RESOLUTION NO. 945 FINDING EMERGENCY AND DELEGATING AUTHORITY TO GENERAL MANAGER TO TAKE EMERGENCY ACTION AND TO LET EMERGENCY CONTRACT WITHOUT GIVING NOTICE SOLICITING COMPETITIVE BIDS FOR TEMPORARY TREATMENT PLANT PUMPING SYSTEM
(The Board will be asked to adopt the resolution.)
- INFO/MOTION:** B. AUTHORIZE PURCHASE OF JCB FRONT END LOADER, AMENDMENT OF FY 2010/11 CAPITAL BUDGET, AND EXECUTION OF AN AGREEMENT WITH NOVATO DISPOSAL SERVICE FOR BIOSOLIDS HAULING AND DECLARE THE INTERNATIONAL DUMP TRUCK SURPLUS EQUIPMENT AND AUTHORIZE ITS SALE FOR SCRAP VALUE
(The Board will be asked to authorize the recommended actions.)
- INFORMATIONAL:** C. COMPROMISE SETTLEMENT AND MUTUAL RELEASE AGREEMENT BETWEEN THE SAUSALITO-MARIN CITY SANITARY DISTRICT ON THE ONE PART AND AC SQUARE INC., COMCAST CABLE COMMUNICATIONS MANAGEMENT LLC., AND GOLDEN EAGLE INSURANCE CORPORATION AS INSURER FOR AC SQUARE INC. ON THE OTHER PART
(The Board will be presented a report on the matter.)
- INFO/MOTION:** D. CONSIDER PARTICIPATION IN PG&E PEAK ENERGY DEMAND REDUCTION PROGRAM
(The Board will be presented a report on the matter and asked to consider approval to participate in the voluntary program.)
- INFO/MOTION:** E. CONSIDER AN INCREASE IN THE VEHICLE ALLOWANCE FOR ROBERT SCHMIDT, ELECTRICAL/MECHANICAL MAINTENANCE TECHNICIAN III FOR USE OF HIS PERSONAL PANEL TRUCK AND TOOLS FOR DISTRICT BUSINESS
(The Board will be presented a report on the matter and asked to consider the increase.)

STAFF REPORTS

- A. General Manager
(The Manager will report on the following items)
1. Introduction of Operations Superintendent Craig Justice
 2. Operations Report
 3. Safety Program
 4. EEO Report/Harassment Report
 5. Odor Report

6. Amendment of Wastewater Collection, Treatment and Disposal Service Agreement between TCSD and SMCSD – Status Report
7. Assistance provided to Marin County Environmental Health Services Department Regarding Sewer Issues at Ridgeway Apartments, Marin Cit
8. Plant Headworks and Wet Weather Improvement Project - Status Report
9. Community Outreach Plan Development

- B. Board Secretary/Office Manager
1. Recruitment of Administrative Assistant

- C. Accountant
1. LAIF - Investment of Reserve Funds
 2. Monthly Financial Report

VII. BOARD OF DIRECTORS

VIII. ADJOURNMENT

INFORMATIONAL

1. Draft Community Outreach Plan Submitted by Rauch and Associates
2. Report of GASB 45 Valuation of Retiree Health Benefits as of July 2009
3. CASA News from the Capital – Special Hearing Focuses on Consolidation and Property Taxes
4. SMCSD Pollution Minimization Program Annual Report for 2010.

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear.