

AGENDA

**REGULAR MEETING OF THE BOARD
OF THE SAUSALITO-MARIN CITY SANITARY DISTRICT
COUNTY OF MARIN, STATE OF CALIFORNIA**

**SAUSALITO CITY COUNCIL CHAMBERS
420 LITHO STREET
SAUSALITO, CALIFORNIA 94965**

**DATE: AUGUST 1, 2011
7:30 P.M.**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Bob Simmons, District Manager at (415) 332-0244. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting and service.

In conformance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and its distribution less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

I. ROLL CALL: Arnott, Beers, Gergus, Ring, Wohlschlaeger

II. TCSD AND CITY OF SAUSALITO REPORTS

III. CONSENT CALENDAR

- MOTION:** A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JULY 5, 2011
(The Board will be asked to approve minutes of the noted meeting)
- MOTION:** B. APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF JULY 11, 2011
(The Board will be asked to approve minutes of the noted meeting)
- MOTION:** C. APPROVAL OF MINUTES OF THE PERSONNEL COMMITTEE MEETING OF JULY 28, 2011
(The Board will be asked to approve minutes of the noted meeting)
- MOTION:** D. APPROVAL OF MINUTES OF THE PUBLIC INFORMATION COMMITTEE MEETING OF JULY 29, 2011
(The Board will be asked to approve minutes of the noted meeting)
- MOTION:** E. APPROVAL OF BILLS AND EXPENDITURES
(The Board will be asked to ratify the bills and expenditures)

IV. GENERAL PUBLIC

(Members of the public are invited to address the Board concerning topics which are not listed on the Agenda. [If an item is agendized, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from taking action on or engaging in extended deliberations concerning items of business, which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be agendized for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.)

V. UNFINISHED BUSINESS

- INFO/MOTION:** A. FY 2011/12 PUBLIC OUTREACH PLAN AND SERVICES – AUTHORIZE THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH RAUCH COMMUNICATIONS, INC. IN THE AMOUNT OF \$35,000.
(The Board will be asked to authorize staff to execute the agreement.)

VI. NEW BUSINESS

- INFO/MOTION:** A. TEMPORARY TREATMENT PLANT PUMPING SYSTEM PROJECT – DECLARE PROJECT A CONTINUING EMERGENCY, AFFIRM EXCEPTION TO PUBLIC CONTRACT CODE REQUIREMENTS
(The Board will be presented a report on the matter and asked to declare the project a continuing emergency)
- INFORMATIONAL:** B. SEWER SERVICE CHARGE RATE STRUCTURE
(The Board will be addressed by a member of the public regarding the District’s sewer rate structure)
- INFO/MOTION:** C. REVISION OF THE 24-HOUR EMERGENCY AND ALARM RESPONSE POLICY AND EXECUTION OF AGREEMENT WITH OMAR AND SYLVIA ARIAS-MONTEZ FOR DISTRICT FURNISHED LODGING FOR 24-HOUR EMERGENCY AND ALARM RESPONSE PROGRAM
(The Board will be asked to amend the policy and authorize execution of the agreement.)
- INFO/MOTION:** D. REVIEW AND APPROVAL OF THE AUGUST 2011 NEWSLETTER
(The Board will be asked to review and approve the draft newsletter)
- INFO/MOTION:** E. RESOLUTION NO. 953 DETERMINING FISCAL YEAR 2011/12 APPROPRIATION LIMIT
(The Board will be asked to adopt the resolution)
- MOTION:** F. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION ANNUAL CONFERENCE, OCTOBER 10-13, 2011 – MONTEREY MARRIOT HOTEL & CONFERENCE CENTER, MONTEREY CA
(The Board will be asked to authorize attendance for any Director wishing to attend the conference.)
- MOTION:** G. SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE, FINANCE CONFERENCE AND WORKSHOP, SEPTEMBER 8-10, 2011 – HYATT REGENCY MONEREY HOTEL AND SPA, MONTEREY CA
(The Board will be asked to authorize attendance for any Director wishing to attend the conference.)
- MOTION:** H. REGIONAL MONITORING PROGRAM ANNUAL MEETING, CONTAMINANT EFFECTS ON AQUATICE LIFE, OCTOBER 4, 2011 – OAKLAND MARRIOT CITY CENTER, OAKLAND CA
(The Board will be asked to authorize attendance for any Director wishing to attend the conference.)

STAFF REPORTS

- A. General Manager
(The Manager will report on the following items)
1. Operations Report
 2. Safety Program
 3. EEO Report/Harassment Report
 4. Odor Report
 5. Plant Influent Screening, Grit Removal, Primary and Secondary Treatment Improvements – Status Report
 6. FY 2011/12 Sewer Service Charge Submittal to Marin County Assessor’s Office
 7. Amendment of SMCS/D/TCS/D Services Agreement – Status Report
- B. Finances
1. LAIF - Investment of Reserve Funds
 2. Monthly Financial Report

VII. BOARD OF DIRECTORS

VIII. ADJOURNMENT

INFORMATIONAL

1. SPRING CASA CONFERENCE NOTES FROM DIRECTORS BEERS AND RING
2. Letter dated July 25, 2011 from Montgomery Partners Protesting the District's Sewer Rate Structure
3. CASA Alert, NPDES Fees likely to Double under FY2011-12 State Budget
4. Marin LAFCO - Southern Marin Sewer Agencies Sphere of Influence Update (SASM Member Agencies)
Report: http://lafco.marin.org/staff_reports/pdf/So%20Marin%20Sewer%20update%20web.pdf
Attachments 1-4: http://lafco.marin.org/staff_reports/pdf/attachments%201-4.pdf
Attachment 5: http://lafco.marin.org/staff_reports/pdf/attachment%205.pdf
Attachments 6-10: http://lafco.marin.org/staff_reports/pdf/attachments%206-10.pdf
Attachments 11-15: http://lafco.marin.org/staff_reports/pdf/attachments%2011-15.pdf

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear.