

## AGENDA

### REGULAR MEETING OF THE BOARD OF THE SAUSALITO-MARIN CITY SANITARY DISTRICT COUNTY OF MARIN, STATE OF CALIFORNIA

SAUSALITO CITY COUNCIL CHAMBERS  
420 LITHO STREET  
SAUSALITO, CALIFORNIA 94965

DATE: June 6, 2011  
7:30 P.M.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Bob Simmons, District Manager at (415) 332-0244. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting and service.

In conformance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and its distribution less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

I. **ROLL CALL:** Arnott, Beers, Gergus, Ring, Wohlschlaeger

II. **TCSD AND CITY OF SAUSALITO REPORTS**

III. **CONSENT CALENDAR**

**MOTION:** A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF MAY 2, 2011  
(The Board will be asked to approve minutes of the noted meeting)

**MOTION:** B. APPROVAL OF BILLS AND EXPENDITURES  
(The Board will be asked to ratify the bills and expenditures)

IV. **GENERAL PUBLIC**

(Members of the public are invited to address the Board concerning topics which are not listed on the Agenda. [If an item is agendized, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from taking action on or engaging in extended deliberations concerning items of business, which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be agendized for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.)

V. **UNFINISHED BUSINESS – NONE**

VI. **NEW BUSINESS**

**INFO/MOTION:** A. CONSIDER CHANGE IN METHODOLOGY OF DETERMINING SEWER SERVICE CHARGE FOR SHELL GAS STATION AND CAR WASH (APN 063-151-06)  
(The Board will be presented a report on the matter and asked to consider changing the methodology of calculating the annual sewer service charge for the parcel.)

**INFO/MOTION:** B. TEMPORARY TREATMENT PLANT PUMPING SYSTEM PROJECT – DECLARE PROJECT A CONTINUING EMERGENCY, AFFIRM EXCEPTION TO PUBLIC CONTRACT CODE BIDDING REQUIREMENTS  
(The Board will be presented a report on the matter and asked to declare the project a continuing emergency)

**INFO/MOTION:** C. LOCUST STREET PUMP STATION IMPROVEMENT PROJECT – 1) AWARD CONSTRUCTION CONTRACT TO MAGGIORA & GHILOTTI AND 2) AUTHORIZE AMENDMENT OF PROFESSIONAL SERVICE AGREEMENT WITH NUTE ENGINEERING, INC. FOR ENGINEERING SUPPORT AND INSPECTION SERVICES DURING CONSTRUCTION IN THE AMOUNT OF \$121,700

- (The Board will be asked to award the construction contract and authorize amendment of the agreement.)
- INFO/MOTION:** D. PROFESSIONAL AUDITING SERVICES - REVIEW RESPONSES TO REQUEST FOR PROPOSAL, SELECT A FIRM TO PROVIDE AUDITING SERVICES FOR FISCAL YEARS 2010/11, 2011/12 AND 2012/13 AND AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THE SELECTED FIRM (The Board will be asked to select an auditor and authorize staff to execute the agreement.)
- INFO/MOTION:** E. TEMPORARY EMPLOYEE INTERNSHIP PROGRAM – REVIEW AND APPROVE PROGRAM GUIDELINES AND PROCEDURES FOR PLANT AIDS TO ASSIST OPERATION AND MAINTENANCE STAFF IN THE MAINTENANCE OF DISTRICT FACILITIES.  
(The Board will be asked to approve the program.)
- INFO/MOTION:** F. RESOLUTION NO. 949 - A RESOLUTION AMENDING 1) RESOLUTION NO. 933, A RESOLUTION CONCERNING SALARIES AND BENEFITS FOR UNREPRESENTED EMPLOYEES AND 2) THE DISTRICT'S PERSONNEL RULES (The Board will be asked to adopt the resolution)
- INFO/MOTION:** G. RESOLUTION NO. 950 - A RESOLUTION AMENDING RESOLUTION NO. 934, A RESOLUTION CONCERNING SALARIES AND BENEFITS FOR MANAGEMENT EMPLOYEES  
(The Board will be asked to adopt the resolution)
- INFO/MOTION:** H. REVIEW AND AFFIRM THE SCHEDULED INCREASE IN SEWER SERVICE CHARGE FOR FISCAL YEAR 2011/12 IN CONFORMANCE WITH ORDINANCE NO. 88  
(The Board will be presented a report on the matter and asked to provide direction to staff.)
- INFO/MOTION:** I. BEACH FORCE MAIN ABANDONMENT PROJECT - AUTHORIZE THE GENERAL MANAGER TO RETAIN KENNEDY/JENKS CONSULTANTS TO PROVIDE ENGINEERING SERVICES IN CONNECTION WITH THE INSTALLATION OF A GRAVITY SEWERTO SERVE BEACH HILLSIDE RESIDENCES TO PERMIT THE ABANNDONMMENT OF THE BEACH FORCE MAIN  
(The Board will be presented a report on the matter and asked to authorize the retention of the engineering consultant.)

#### **STAFF REPORTS**

- A. General Manager  
(The Manager will report on the following items)
1. Operations Report
  2. Safety Program
  3. EEO Report/Harassment Report
  4. Odor Report
  5. Pump Station Reliability Project – Main Street Pump Station
  6. TCSD/SMCSD Wastewater Services Agreement – Status of Amendment
- B. Finances
1. LAIF - Investment of Reserve Funds
  2. Monthly Financial Report

#### **VII. BOARD OF DIRECTORS**

#### **VIII. ADJOURNMENT**

#### **INFORMATIONAL**

1. SMCSD Comment letter on Proposed Changes to Sanitary Sewer Waste Discharge Requirements
2. Assembly Bill 964 – Provision for financial assistance in improving private sewer systems
3. Article Sent by Phyllis Schrobdorff regarding Inequity in Allocation of Sewer Service Charges

**The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear.**