

AGENDA

**REGULAR MEETING OF THE BOARD
OF THE SAUSALITO-MARIN CITY SANITARY DISTRICT
COUNTY OF MARIN, STATE OF CALIFORNIA**

**SAUSALITO CITY COUNCIL CHAMBERS
420 LITHO STREET
SAUSALITO, CALIFORNIA 94965**

**DATE: OCTOBER 3, 2011
7:30 P.M.**

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Bob Simmons, District Manager at (415) 332-0244. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting and service.

In conformance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and its distribution less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda.

I. ROLL CALL: Arnott, Beers, Gergus, Ring, Wohlschlaeger

II. TCSD AND CITY OF SAUSALITO REPORTS

III. CONSENT CALENDAR

MOTION: A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 6, 2011

(The Board will be asked to approve minutes of the noted meeting)

MOTION: B. APPROVAL OF MINUTES OF THE PERSONNEL COMMITTEE MEETING OF SEPTEMBER 28, 2011

(The Board will be asked to approve minutes of the noted meeting)

MOTION: C. APPROVAL OF MINUTES OF THE BUDGET, INSURANCE AND FINANCE COMMITTEE MEETING OF SEPTEMBER 29, 2011

(The Board will be asked to approve minutes of the noted meeting)

MOTION: D. APPROVAL OF BILLS AND EXPENDITURES

(The Board will be asked to ratify the bills and expenditures)

IV. GENERAL PUBLIC

(Members of the public are invited to address the Board concerning topics which are not listed on the Agenda. [If an item is agendaized, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from taking action on or engaging in extended deliberations concerning items of business, which are not on the Agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be agendaized for a future meeting. The Board reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentations.)

V. UNFINISHED BUSINESS - NONE

VI. NEW BUSINESS

INFO/MOTION: A. TEMPORARY TREATMENT PLANT PUMPING SYSTEM PROJECT – DECLARE PROJECT A CONTINUING EMERGENCY, AFFIRM EXCEPTION TO PUBLIC CONTRACT CODE REQUIREMENTS

(The Board will be presented a report on the matter and asked to declare the project a continuing emergency)

INFO/MOTION: B. CONTRACT LAB SERVICES PROCUREMENT- AUTHORIZE EXECUTION OF A PURCHASE ORDER CONTRACT WITH CALTEST ANALYTICAL LABORATORY

TO PERFORM ADDITIONAL LABORATORY ANALYTICAL SERVICES AND AUTHORIZE THE TRANSFER OF OPERATION BUDGET REPAIRS FUNDS TO MONITORING TO PAY FOR THE INCREASE IN SERVICES

(The Board will be presented a report on the matter and asked to authorize the requested actions.)

INFO/MOTION:

- C. NPDES PERMIT RENEWAL – AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT IN THE AMOUNT OF \$80,047 WITH RMC WATER AND ENVIRONMENT FOR ASSISTANCE IN THE RENEWAL OF THE DISTRICT’S NPDES PERMIT

(The Board will be presented a report on the matter and asked to authorize retention of the consultant.)

INFO/MOTION:

- D. ASSIGNMENT OF REBECCA VAUGHN AS DISTRICT SECRETARY AND AUTHORIZATION OF THE GENERAL MANAGER TO USE THE BOARD OF DIRECTORS FACSIMILE SIGNATURE AS ONE OF THE AUTHORIZED SIGNATURES ON ALL CHECKS DRAWN AGAINST THE DISTRICT’S WESTAMERICA BANK ACCOUNT

(The Board will be asked to recommended action.)

STAFF REPORTS

- A. General Manager

(The Manager will report on the following items)

- 1 Operations Report
- 2 Safety Program
- 3 EEO Report/Harassment Report
- 4 Plant Influent Screening, Grit Removal, Primary and Secondary Treatment Improvements – Status Report
- 5 Pharmaceutical Depository, City of Sausalito and Marin City
- 6 Abandonment of Beach Force main – Status Report
- 7 Notice of Vacancy on SMCSD Board of Directors and Appointment by the Marin County Board of Supervisors
- 8 Cloud Server Back-up of SCADA Operations Data
- 9 US Postal Service to SMCSD

- B. Finances

1. LAIF - Investment of Reserve Funds
2. Monthly Financial Report

VII. BOARD OF DIRECTORS

VIII. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code § 54956.9(a))
Krueger v SMCSD
2. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION
(Government Code § 54956.9(c))
One Potential Case

VIII. ADJOURNMENT

INFORMATIONAL

- 1 CASA e-News dated September 2011
- 2 SMCSD Street Address Assignment – Marin County Community Development Agency letter dated September 21, 2011

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear.