

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
SAUSALITO-MARIN CITY SANITARY DISTRICT**

October 19, 2011

The special meeting of the Sausalito-Marín City Sanitary District was held on October 19, 2011 at 2:00 p.m., 420 Litho Street, City Council Chambers, Sausalito, California

I. ROLL CALL

Directors Present: Arnott, Beers, Gergus, Ring

Directors Absent: Wohlschlaeger

Staff Present: General Manager Bob Simmons, Operations Superintendent Craig Justice, Office Manager Rebecca Vaughn, O&M Technician II Jeff Waters

Also Present: Kent Alm, District Counsel and Jon Elam, TCSD Manager, Steve Clary, Mark Takemoto and Dennis Gekkerman of RMC Water and Environment

II. CONSENT CALENDAR - NONE

III. GENERAL PUBLIC - NONE

IV. UNFINISHED BUSINESS- NONE

V. NEW BUSINESS

- A. PLANT HEADWORKS, PRIMARY AND SECONDARY TREATMENT IMPROVEMENTS PROJECT – WORKSHOP ON FINDINGS AND RECOMMENDATIONS OF PLANNING AND PREDESIGN STUDIES, ACCEPTANCE OF THE PLANNING AND PREDESIGN REPORT, AND DISCUSSION OF NEXT STEPS** – Manager Simmons advised the Board that the project represents a major improvement to the treatment plant, which will increase reliability by installing processes to remove grit and screenings at the frontend of the plant and adding a second primary clarifier. In addition, the plant's wet weather treatment capacity will be increased from 6.0 MGD to 9.0 MGD. With the proposed addition of a flow equalization storage basin, the plant will be capable of handling up to 12.3 MGD of wet weather wastewater flow. He introduced the RMC Water and Environment team that completed the project predesign report and turned the meeting over to them to present the findings and recommendations contained in the report. A copy of the meeting agenda and presentation materials are attached to these meeting minutes.

Following the presentation, there was a question and answer period. Manager Simmons recommended that the Board accept the Plant Headworks, Primary and Secondary Treatment Improvements Project Pre-design Report

- **MOTION:** Accept the Headworks, Primary and Secondary Treatment Pre-Design Report

M/S/C – Gergus and Ring

VOTE: Arnott, Beers, Gergus, Ring

VI. **BOARD OF DIRECTORS** – NONE

VIII **ADJOURNMENT**

The meeting was adjourned at 4:01 p.m.



Board Secretary