

Agenda

**Regular Board Meeting
Sausalito-Marín City Sanitary District
County of Marin, State of California**

**Tuesday, April 2, 2024
Open Session 12 p.m.**

**In Person - District Office
1 East Road
Sausalito, CA 94965**

**Public Online Option
(Courtesy Only, Not Required)**

Link

<https://us02web.zoom.us/j/84920702081?pwd=a21oQ0JNT0R2RVISVE5oRmEzcEJpdz09>

Call

1-669-900-6833

Meeting ID: 849 2070 2081

Passcode: 497009

If you would like to attend the meeting online, you can access it remotely:

1. Please use the link listed above
2. Enter Meeting ID and Passcode listed above

If you are unable to join online, you can call:

1. Phone Number listed above
2. Enter Meeting ID and Passcode listed above

If you want to comment during the public comment portion of the Agenda, you can use the “**Raise Hand**” function in Zoom or you can **Press *9** if you are calling in. The Board Secretary will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting or need a copy of the agenda or packet in an appropriate alternative format, please contact the Board Secretary at (415) 332-0244. Notification of at least 48 hours prior to the meeting when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting and service.

In conformance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and its distribution less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office or website. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting or website, as listed on this agenda.

***To download the full Board Meeting Packet, please visit: www.smcsd.net
At its discretion the Board of Directors may consider agenda items out of the order
in which they appear.***

I. Call to Order

II. General Public Comment

(Members of the public are invited to address the Board concerning topics which are not listed on the agenda. [If an item is on the agenda, interested persons may address the Board during the Board's consideration of that item.] Speakers should understand that except in very limited situations, state law precludes the Board from acting on or engaging in extended deliberations concerning items of business, which are not on the agenda. Consequently, if further consideration is required, the Board may refer the matter to its staff or direct that the subject be placed on the agenda for a future meeting. The Board reserves the right to limit the time devoted to this portion of the agenda and to limit the duration of speakers' presentations.)

III. Consent Calendar

MOTION: A. Minutes of the March 5, 2024
Regular Board Meeting

MOTION: B. Minutes of the March 19, 2024
Capital Projects & Construction Committee Meeting

MOTION: C. Minutes of the March 20, 2024
Finance Committee Meeting

MOTION: D. Monthly Expenditures
February 26, 2024 to March 25, 2024

(The Board is requested to approve all items on the consent calendar)

IV. New Business

MOTION: A. Authorize the General Manager to Execute a Three-Year Agreement with Nigro & Nigro to Conduct an Independent Audit and Provide Professional Auditing Services for FY 2024, 2025 and 2026 for an Amount Not to Exceed \$60,000
(The Board is asked to authorize the General Manager to execute an agreement)

MOTION: B. Approve the District's Reserve Policy Amendment to the Sausalito-Marin City Sanitary District Financial Policies – Treasury Section:
Item IV.B. – Designations of Unrestricted Reserves
(The Board is asked to approve the amendment to the Financial Policies)

MOTION: C. Digester Heating System Replacement Project – 1) Notice and Award the Construction Contract to Stephens Construction, Inc., the Lowest Responsive and Responsible Bidder, in the Amount of \$241,900; and 2) Authorize the General Manager to Approve Change Order Requests Up to 10% of the Contract Amount.
(The Board is requested to award the contract and to authorize the General Manager to approve change orders up to 10% of the contract price)

INFORMATIONAL: D. Update on W-2 Reporting Issue Regarding Current PEPRA Employees Non-Taxable Retirement Payments for Calendar Year 2014-2023
(No action required as this item is informational only)

V. General Manager’s Report

INFORMATIONAL: A. Operations

INFORMATIONAL: B. Engineering

INFORMATIONAL: C. Finance & Administrative

INFORMATIONAL: D. Calendar

VI. Board of Directors

INFORMATIONAL: A. Director’s Round Table

B. Regular Board Meeting
Tuesday, May 7, 2024 at 12 pm
Location: SMCSD Offices – 1 East Road, Sausalito, CA

C. Special Board Meeting/Workshop
Tuesday, May 14, 2024 at 10 am
Location: SMCSD Offices – 1 East Road, Sausalito, CA

VII. Adjournment